

## CONGRESS SECRETARIAT

Email: [icmff2019@adara.fr](mailto:icmff2019@adara.fr)

ADERA – CS 60040 – 162 av. Albert Schweitzer - 33608 PESSAC Cedex - France

Fax : +33 (0)5 56 15 11 60

For any question related to your registration, please contact the registration secretariat.

## REGISTRATION FEE

Fee, 20%French VAT included			Early registration Up to March 31, 2019	Late registration (€TTC) From April 1, 2019
<b>SF2M member</b>	REGULAR	<i>Conference dinner included</i>	650€	750€
	REGULAR	<b>without conference dinner</b>	550€	650€
<b>SF2M NON member</b>	REGULAR	<i>Conference dinner included</i>	710€	810€
	REGULAR	<b>without conference dinner</b>	610€	710€
<b>STUDENT*</b>	STUDENT*	<i>Conference dinner included</i>	500€	600€
	STUDENT*	<b>without conference dinner</b>	400€	500€
<b>Extra</b>	Accompanying person (welcome cocktail, Bordeaux visit and gala dinner)		250€	250€

\* Copy of the Student card to be uploaded during the registration process, (Post-Doc does not benefit from the Student fare)

The registration fee includes: Delegate kit, Welcome reception, coffee breaks, Lunch buffets in the exhibition hall, Attendance to all conference sessions, poster sessions and exhibition, A pedestrian guided visit of Bordeaux, Gala dinner (if selected).

The registration fees do not include: the SF2M membership, the additional trip to visit Arcachon (June 26, pm) confirmed upon a minimum of participants.

## GENERAL TERMS AND CONDITIONS

- The registration must be paid in total prior to the delegate's arrival on the conference site.
- A registration is considered confirmed upon receipt of the full payment (or the Purchase order from French companies/institutions).
- An invoice will be sent with a confirmation of registration once the payment received by the Conference secretariat. However, *invoice can be sent by anticipation upon official request* by email or upon receipt of a purchase order.
- Any cancellation must be notified in written before 16 April 2019 and sent to the congress secretariat. For any cancellation occurring before 16 April 2019, the delegate will be reimbursed of the total amount of the fee after deduction of administrative expense (50€ VAT incl.). For any cancellation occurring from 16 April 2019, no reimbursement will be made. Refund will be granted for those who have their visa application turned down provided they can send us a certificate of this refusal before May 20, 2019. Past this date no refund will be granted..
- Adera can not be held responsible for any cancellations, delays or transport strikes. Please contact your travel agency.

## MEANS OF PAYMENT

Payments can be made through the following means of payment:

- By credit card (MASTER, VISA or EUROCARD) via our secured on-line platform
- By bank transfer (in Euros, net of any bank charges) to:  
Beneficiary: ADERA Association  
Bank : Banque COURTOIS – Le Millénium – 12 Quai de Queyries – 33072 Bordeaux Cedex  
IBAN: FR76 1026 8024 8010 2740 0020 178  
SWIFT: COURFR2T

Every bank transfer must mention **ICMFF12** as well as the **name of the participant**

Please send a copy of the bank wire to the congress secretariat

- By cheque to **ADERA** (in Euros) – *FOR FRENCH ORGANIZATIONS ONLY*
- By purchase order – *FOR FRENCH ORGANIZATIONS ONLY* – to:  
**ADERA – CS 60040 – 162 av. Albert Schweitzer – 33608 PESSAC Cedex**  
 Any purchase order must mention **ICMFF12** as well as the **name of the participant**